DIY INTERLIBRARY LOAN DISCOVERY TO DELIVERY (D2D)

GETTING STARTED

Users must have a valid library card and an interlibrary loan account in D2D created by library staff. Contact us by email at interlibraryloan@thebluemountains.ca or by phone at 519-599-3681 ext 5 to set up an account.

SEARCHING

- 1. Visit the D2D website.
- 2. In the search bar, search for the item using the title and/or author's name.

Simple Search

Enter your search terms

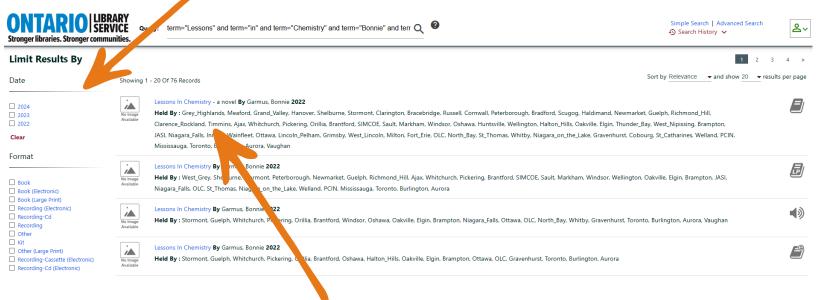
Lessons in Chemistry Bonnie Garmus



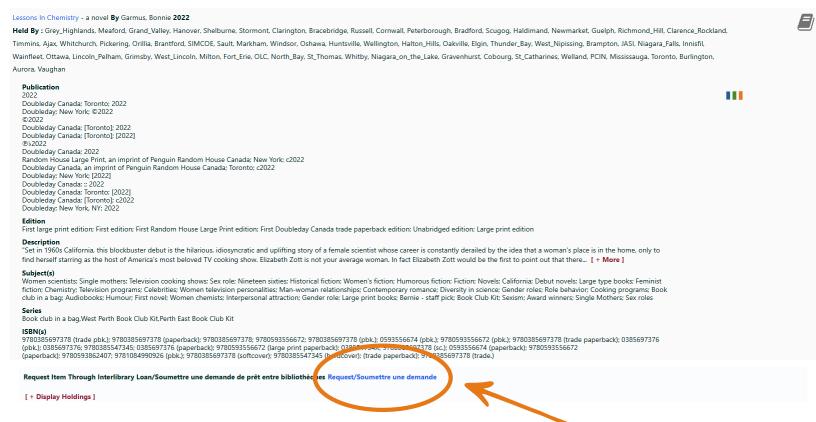


SEARCH RESULTS

3. Narrow your search results by specific year, format, author, or subject by using the left side bar.



4. Click on an item to display the details.



5. When you have found the item you're looking for, click the "Request" link at the bottom of the description to continue.



SIGN IN

6. You will be prompted to sign in with your User Name (library card number) and the password you created.

If you have forgotten your password, you can select the "Set/Reset Password" button at the bottom.

SIGN IN	CREATE AN ACCOUNT	
User Na	me*	
Passwoi	rd*	
SIGN IN		
SET/R	RESET PASSWORD	

REQUEST FORM





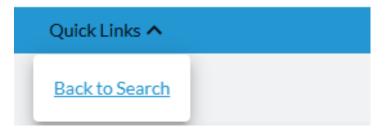
7. After you sign in, the details for your request and your contact information will populate the Interlibrary Loan Request form. Ensure all information is correct, and click "Submit" at the bottom of the form to submit your request.



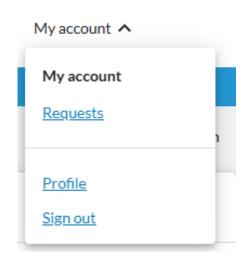
RETURN TO SEARCH

If you would like to submit another request, you can return to the main search page by clicking the "Quick Links" dropdown menu at the top left of the screen and selecting "Back to Search".





LOGGING OUT



When you are done searching for items and placing requests, you can sign out by clicking the "My Account" dropdown menu at the top right of the screen and selecting "Sign out".

NEED HELP?

Contact interlibrary loan staff by email at interlibraryloan@thebluemountains.ca or by phone at 519-599-3681.

